

Baker Memorial United Methodist Church

Church Council Meeting Agenda

November 16, 2006 at 7:00 p.m. in the Wiley Hall

Baker Memorial United Methodist Church is a welcoming Community of Faith empowered by the Holy Spirit. We seek to Glorify God by:

- *celebrating His gifts,*
- *helping each other become disciples of Jesus Christ, and*
- *servicing His people and Kingdom in Christian Love.*

I. Welcome

II. Devotions *John Fell*

III. Presentation of the Minutes of the meeting of October 19, 2006

IV. Reports of and Items from our Seven Ministry Teams

1. Christian Education *Meg Bingham*
2. Evangelism *Sandie Benhart*
3. Mission and Outreach *Ben Adams*
4. Parish Life *Loretta Wilson*
5. Worship and Spiritual Growth *Jean Cole*
6. Year-Round Stewardship *Doug Ruth*
7. Youth *Erik Swenson*

V. Reports of and Items from other ministries of our parish

1. United Methodist Men *Rick House*
2. United Methodist Women *Judy Schlarb*

VI. Reports of and Items from our Administrative Committees and Boards

1. Committee on Lay Leadership *Pastor Ronni Verboom*
2. Committee on Staff-Parish Relations *Debbie Conterato*
3. Board of Trustees *John Fell*
4. Committee on Finance *Biff Staples*

VII. Additional items from council members, parishioners, and others in attendance

VIII. Review of Action Items

1. Selecting a council member to present a devotion at the January meeting
2. Other action items from this meeting

IX. Church Council meeting announcements

1. Thursday, January 18, 2007 at 7:00 p.m. in Wiley Hall (**No meeting in December 2006**)
2. Thursday, February 15, 2007 at 7:00 p.m. in Wiley Hall

X. Sharing Joys and Concerns

1. Thanksgiving for retiring Council members

XI. Closing Prayer

Adjournment by 9:00 p.m.

Church Council Update

A Monthly Newsletter for the Church Council of Baker Memorial United Methodist Church

November 2006

From Mark's desk . . .

All of this is for your benefit. And as God's grace reaches more and more people, there will be great thanksgiving, and God will receive more and more glory.—2 Corinthians 14:15, NLT

As I write this message, the Armstrong household is in the midst of plans for Thanksgiving; it's our turn in the rotation to host my family this year.

Thanksgiving is kind of an odd holiday, when you really think about it. It appears nowhere in the liturgical cycles of the church, but is actually a *civic* holiday—one sponsored by the government, not the church.

Sure, it has some origins in Pilgrim times, nearly 400 years ago. But our current observance dates to 1863, when President Lincoln made the following proclamation:

**Our next meeting will be
Thursday, November 16,
2006 at 7:00 p.m. in**

The year that is drawing towards its close, has been filled with the blessings of fruitful fields and healthful skies. To these bounties, which are so constantly enjoyed that we are prone to forget the source from which they come, others have been added, which are of so extraordinary a nature, that they cannot fail to penetrate and soften even the heart which is habitually insensible to the ever watchful providence of Almighty God. In the midst of a civil war of unequalled magnitude and severity, which has sometimes seemed to foreign States to invite and to provoke their aggression, peace has been preserved with all nations, order has been maintained, the laws have been respected and obeyed, and harmony has prevailed everywhere except in the theatre of military conflict; while that theatre has been greatly contracted by the advancing armies and navies of the Union. Needful diversions of wealth and of strength from the fields of peaceful industry to the national defence, have not arrested the plough, the shuttle, or the ship; the axe had enlarged the borders of our settlements, and the mines, as well of iron and coal as of the precious metals, have yielded even more abundantly than heretofore. Population has steadily increased, notwithstanding the waste that has been made in the camp, the siege and the battle-field; and the country, rejoicing in the consciousness of augmented strength and vigor, is permitted to expect continuance of years with large increase of freedom.

No human counsel hath devised nor hath any mortal hand worked out these great things. They are the gracious gifts of the Most High God, who, while dealing with us in anger for our sins, hath nevertheless remembered mercy. It has seemed to me fit and proper that they should be solemnly, reverently and gratefully acknowledged as with one heart and voice by the whole American People. I do therefore invite my fellow citizens in every part of the United States, and also those who are at sea and those who are sojourning in foreign lands, to set apart and observe the last Thursday of November next, as a day of Thanksgiving and Praise to our beneficent Father who dwelleth in the Heavens. And I recommend to them that while offering up the ascriptions justly due to Him for such singular deliverances and blessings, they do also, with humble penitence for our national perverseness and disobedience, commend to his tender care all those who have become widows, orphans, mourners or sufferers in the lamentable civil strife in which we are unavoidably engaged, and fervently implore the interposition of the Almighty Hand to heal the wounds of the nation and to restore it as soon as may be consistent with the Divine purposes to the full enjoyment of peace, harmony, tranquillity and Union.

Abraham Lincoln, 1863

Please note one specific phrase: “a day of Thanksgiving and Praise to our beneficent Father who dwelleth in the Heavens.”

In other words, on when we stop next Thursday to give thanks, we need to be sure and remember Him whom we are thanking.

Your thoughts and comments are always welcome.

Agendas & Packets

If you cannot be at a Church Council meeting and wish to have an item placed on the agenda, e-mail it to Mark Armstrong at mdarmstrong@smartgate.com at least seven days prior to the meeting date. Any documents submitted will be included in the agenda packet.

Meeting Summary

The minutes are distributed with this agenda packet. We have no major discussion items on the agenda.

Meeting Schedule

This is the final meeting for 2006. The remaining meetings in the 2006-07 Administrative Year are as follows:

Thursday, January 18, 2006 at 7:00 p.m. in Wiley Hall
Thursday, February 15, 2006 at 7:00 p.m. in Wiley Hall
Thursday, March 15, 2006 at 7:00 p.m. in Wiley Hall
Thursday, April 19, 2006 at 7:00 p.m. in Wiley Hall
Thursday, May 17, 2006 at 7:00 p.m. in Wiley Hall
Thursday, June 21, 2006 at 7:00 p.m. in Wiley Hall

Web Site of the Month

Thomas Coke and Francis Asbury are the first two Methodist bishops, consecrated in Baltimore in 1784. Their names live on today in *Cokesbury*, the official bookstore of The United Methodist Church. And now, Cokesbury has unveiled Cokesbury 5.0, the new website of the store (www.cokesbury.com). You can buy Christian books, music, denominational resources, and related items at the store. (And if you to prefer to shop in person, there is a Cokesbury store at New York Street an Route 59 across from Fox Valley Mall in Aurora.)

And if you want to waste a little time, check out the annual Bulwer-Lytton awards for the worst fiction of the year (<http://www.bulwer-lytton.com/>). The contest is named for Edward George Bulwer-Lytton, who began his 1830 novel *Paul Clifford* with the phrase “It was a dark and stormy night . . .” (parodied by Snoopy in *Peanuts*).

If you have a favorite web site, submit it to mdarmstrong@smartgate.com.

BAKER MEMORIAL UMC CHURCH COUNCIL MEETING
October 19, 2006 7:00 PM WILEY HALL

Members present: Ben Adams, Gina Armstrong, Mark Armstrong, Sandie Benhart, Debbie Conterato, Pastor Eunbae Doh, Evan Dutmer, John Fell, Pastor Rich French, Rick House, Jeff Hunt, Jan McPeak, Jayne Scales, Kim Starr, Erik Swenson, Tom Trengove, Pastor Ronni Verboom, and Margie Voll.

Others present: Kay Bahnsen, John Hemingway, and Dave Wilson

Members absent: Rick Carlson, Joan Arteberry Zavitz, Vic Temple, Betty Erickson, Meg Bingham, Loretta Wilson, Doug Ruth, Jean Cole, Biff Staples, Kim Starr, JoAnn Poole, and Judy Schlarb.

Chairperson Mark Armstrong called the meeting to order at 7:00 p.m. Ben Adams led the council in a devotion.

The minutes of the September 21, 2006 meeting were reviewed and approved with no changes.

Budget Amendment Biff Staples sent a written report to Council that our 2007 apportionments will be \$93,000 instead of \$100,000. After discussion, the Council unanimously agreed to adopt the following amendments to the FY2007 budget:

<u>Category</u>	<u>Old Amount</u>	<u>New Amount</u>
Apportionments	\$100,000	\$93,000
Christian Education	\$12,000	\$13,800
Payroll/Personnel	\$415,000	\$418,400
Youth Ministries	\$10,000	\$11,800

Trustees Building Report John Fell, Chairperson of the Board of Trustees, discussed the building maintenance needs of the Church facilities. He submitted the following budgetary report:

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Baker Memorial United Methodist Church
2007 Budget

Committee or Work Area: Trustees Budget 2007

Expense Category	Requested Dollars		
Church			-
Reoccurring expenses			Comments
Property Insurance	\$12,000.00	\$23,747 for the year split between trustees and operating	Physical Damage...\$21,917 Liability(includes sexual misconduct)...\$1,856 Fine Arts...\$74
			COVERAGE
			Building...\$16,104,600 Physical Contents...\$851,690 Fine Arts...\$20,000
Security Alarm(include security person)	\$3,400.00	64.00 per mo for security & CCTV \$50.00 per week security person	
Fire Alarm	\$800.00	ADS Fire/Security	
Fire Extinguisher Inspection	\$100.00	Annual inspection	
Exterminator	\$1,300.00	Approx. \$105 per mo.	
Preventative Maint			
Air Quality testing	\$1,000.00	Should do in 2007	
Maint/Repair	\$18,000.00	Misc. church repair/Maint	
Furnishings	\$10,000.00		
Landscaping...Shrub & tree trimming	\$2,000.00	Includes annual tree/bush maint(estimate). Lawn care is operating expense.	
Piano/Organ Tuning & Repair	\$2,000.00	Based past 10 yr. Report	
Electrical	\$2,000.00	Exterior/interior lighting(exterior lighting timers)	
Plumbing	\$2,000.00	Misc plumbing repairs	
HVAC/Boiler	\$10,000.00	David Thomas Mech..Currently startup boiler and sanctuary AC , need prev maint program on all other AC units.	
Exterior Brass maint.	\$14,400.00	\$1,200 per month per quotation from Lee Quigley(Original cost \$28,000 in 2004 to restore all doors)	
Gutter Cleaning	\$500.00	Estimate	
Carpet cleaning	\$1,500.00	Annual Carpet & floor cleaning throughout church	
Elevator	\$200.00	Annual Inspection	
Appraisal(every 3 years)	\$5,000.00	Should do in 2006...placed in 2007 as holder	
TOTAL CHURCH	\$86,200.00		
Rental Properties		217 Cedar & 211 Cedar(2 flat)	
Mortgage	\$24,300.00	\$2,025 per month	
Maint/Repair	\$5,000.00		
Property Taxes	\$10,630.00	As of May 2006 \$2,345.41 & \$2,968.67 (semi-annual)	
Property Insurance...211	\$1,333.00	Physical Damage...\$1136 Liability...\$197	
		COVERAGE Building...\$283,900 Personal Property/contents...\$0	
Property Insurance...217	\$834.00	Physical Damage...\$637 Liability...\$197	
		COVERAGE Building...\$280,400 Personal Property/contents...\$5,000	
Appraisal(every 3 years)	\$600.00	Should do in 2006...placed in 2007 as holder	

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TOTAL RENTAL PROPERTIES		\$42,697.00	
Parsonage			307 Iroquois Ave
Parsonage Maint/Repair	\$3,000.00	Estimate...Carpet Cleaning, HVAC, driveway seal, prev maint	
Property Insurance	\$1,011.00	Physical Damage...\$814	Liability...\$197
			COVERAGE
		Building...\$340,000	Personal Property...\$17,500
Appraisal(every 3 years)	\$300.00	Should do in 2006...placed in 2007 as holder	
TOTAL PARSONAGE		\$4,311.00	
TRUSTEES EXPENSES	\$133,208.00		
REVENUES(rental property)	(\$30,000.00)		
TOTAL	\$103,208.00		
FUTURE CAPITAL NEEDS			
Boiler	\$35,000.00	Energy Savings by replacing 50 yr old boiler..could payback in 3-5 yrs.	
Roof	\$30,000.00	Over next 3-5 years based on Preservation Svc report 7/11/06	
Exterior W alls(tuckpointing)	\$180,000.00	RBS report...West W all educational wing, Courtyard area	
Interior Brass Restoration	\$10,000.00	Interior Hand Rails..\$10k Exterior light frames along stairs on South side..\$1,300	
Stained Glass	\$100,000.00	\$20,000 per yr for 5 years(2007 year one Budget). Total based on Bovard Studios report dated 5/16/2006	
ADA Compliant Restroom	\$30,000.00	Restroom outside of nursery(Estimate)	
Landscaping	\$100,000.00	Entire Church Property Landscaping Plan(Estimate)	
Phone System	\$15,000.00	Possible future replacement	
Sanctuary W all Washing	\$45,000.00	Acid wash stained sanctuary walls	
Marble Floor Restoration	\$0.00	Per Jeff Hunt, marble was installed in order to wear naturally(low priority) \$64,000.00	
Music program	\$6,200.00	Per Jeff Hunt note dated 9/11...\$4000...swellmotor \$2200...Sipter Notes	
Electrical Upgrades		In process	
TOTAL FUTURE CAPITAL	\$551,200.00		
Submitted By: John Fell			
Date Submitted: 8/1/06			

Discussion followed, including a variety of funding ideas. It was noted that a mortgage is possible, but must be approved by the Charge Conference. The Council was supportive of a building campaign, was somewhat supportive of a mortgage in order to do repairs sooner; some members expressed reservations about mortgaging property.

The Trustees will report back after some issues regarding property acquisition are finalized.

Mission statements Mission statements from several groups were reviewed; each group that has not turned one in was reminded to do so.

Reports of Ministry Areas

Christian Education (Kay Bahnsen for Meg Bingham) *A Very Veggie Night* will take place on October 22; it will be the first of a quarterly event sponsored by Christian Education. A wonderful newsletter is out from Christian Education. A parenting class is being considered; details are still being finalized. December 10 will be a holiday fun day.

Evangelism (Sandie Benhart) Evangelism is monitoring all the info sheets they have put out at the church entrances.

Missions & Outreach (Ben Adams) Ben thanked the Trustees for allowing our Refugee Family to use the rental property home. Many people have worked hard getting the home ready – and more are helping the family get settled. The dad is going by bus to Aurora for English classes, the kids are all in school – photos are on the church website. This has been a dream come true for Missions! Blood Drive was a little low this year. Missions is looking into working at Hesus House again – their need is great – perhaps once a month commitment.

Parish Life (Dave Wilson for Loretta Wilson) Various Salvation Army projects are on-going. Stuff-the-Turkey, which involves a \$20 donation for meals for the needy, and this will repeat for Christmas food baskets. The Angel Tree will allow church families to take a child's name and gift requests and make them come true. Parish Life will be caroling again this year; the date is to be determined. There will be a Pumpkin Painting and Wagon Ride for the Special Needs school children of our district October 28th from 2-5 p.m. Our church needs to have volunteers there to assist these children.

Worship and Spiritual Growth (No report)

Year-Round Stewardship (Ronni Verboom for Doug Ruth) The stewardship campaign begins this Sunday: *Prime the Pump*. On November 26 we will hear where the campaign is at.

Youth (Erik Swenson) The Youth made \$385.00 on their Wednesday Night Supper; the money will go to *Love in Action*, a local group that helps families whose lives have been touched by AIDS. On October 22, they will play volleyball and have ice cream at Riverwoods Christian Center.

Reports of Other Ministries

United Methodist Men (Rick House) Salvation Army Bell Ringing is coming up; Rick Carlson will be coordinating the drive. People are encouraged to do things that are spontaneous and fun—like Tuba playing or Bag Pipes—to accompany the Bell Ringers. On November 5 at 4:00 pm at the Church, the Men's Chorus will sing and host an *All Church Hymn Sing*. You may request your favorite hymn ahead of time; look for baskets.

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United Methodist Women (Gina Armstrong for Judy Schlarb) UMW is sponsoring a Wednesday Night supper on October 25: Brats and Baked Beans. They are doing another cookbook. The Santa Breakfast will be on December 2. The Madrigal fundraising dinners will be December 7, 8, and 9. Payer Quilts are still being made.

Reports of Administrative Committees and Boards

Lay Leadership (Ronni Verboom) The committee is asking for members to serve six months longer to accommodate the transition to the new yearly calendar. Most are agreeing to do so. A new approach is being tried – they made a list of people who could serve and then made a list of work areas and their details – not asking for a specific area to serve – but calling them with this info and asking where they would like to serve. They may even send a Mass Mailing to ask people to fill needed places on Committees.

Staff-Parish – no report. Jan McPeak noted that Annual Reports are due by Monday, October 22; E-mail them to the office in Microsoft Word format, if possible.

Board of Trustees (John Fell) See previous report.

Committee on Finance (no report)

New Business

Pastor Ronni Verboom made the following announcements:

- All persons are invited to attend the Church Conference on Thursday, November 2, 2006 at 7:30 p.m. in Collins-Pace Chapel.
- An upcoming even will be church members training for the Danskin Triathlon – a triathlon for anyone – a tremendous weekend for women. Proceeds to Breast Cancer research. Listen for more information.
- The church office will be closed December 25-December 30 as a gift to the staff.
- Ronni spoke of a good deed – Sung Hee Doh has a part time job at the local elementary school. When she received her first pay check, she gave it to the Refugee Family – a beautiful gesture that merits mention.

Review of Action Items

Mark Armstrong reviewed the following action items:

- John Fell agreed to do devotions for November meeting.
- Annual Reports need to be in by October 22.
- Task Force needs to be made for Trustees Budget

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- Mission Statements should be turned in as soon as possible.

Meeting Announcements:

- Church Conference meeting Thursday, November 2, 2006 at 7:30 p.m. in Collins-Pace Chapel.
- Church Council meeting Thursday, November 16, 2006 at 7:00 p.m. in Wiley Hall.
- Church Council meeting Thursday, January 18, 2007 at 7:00 p.m. in Wiley Hall.

Joys and Concerns

Joys: October is Pastor Appreciation Month.
Max Hunt is out of the hospital.

Concerns: Mary Day will pursue no further treatment for her cancer.
A prayer quilt has been made ready for Shirley Cooper.
Debbie Conterato's brother-in-law going to Iraq in a civilian job, leaving behind a wife and two-year-old son.
Roger Hood died.
Debbie Hunt-Beebe needs prayers.

Pastor Ronni Verboom led the Council in prayer.

The meeting was adjourned at 9:03 p.m.

Respectfully submitted,

Jayne Scales, Recording Steward

Church Council Membership

Chairperson

Mark Armstrong (630) 584-6905 mdarmstrong@smartgate.com

Vice Chairperson (Lay Leader)

Rick Carlson (630) 879-8789 carlson.r@sbcglobal.net

Recording Steward

Jayne Scales (630) 377-0089 jmarie55@comcast.net

Members at Large

Joan Arteberry Zavitz (630) 584-0904 jarteber@hotmail.com

Vic Temple (630) 377-3110 ginvictemp@aol.com

Evan Dutmer (630) 584-2031 sosal58rbi@hotmail.com

Margie Voll (630) 377-8120 johnavoll@comcast.net

Tom Trengove (630) 762-0379 tomt@mail.lemont.k12.il.us

Betty Erickson (630) 584-6183 n9yfc@aol.com

Chairpersons of Ministry Teams

Christian Education

Meg Bingham (630) 584-1612 mbingham@sbcglobal.net

Evangelism

Sandie Benhart (630) 513-1134 sandra.benhardt@comcast.net

Mission and Outreach

Ben Adams (630) 377-6912 werbanks@prodigy.net

Parish Life

Loretta Wilson (630) 513-5962 ltreeman@earthlink.net

Stewardship

Doug Ruth (630) 513-9627 dougandcathie@sbcglobal.net

Worship and Spiritual Growth

Jean Cole (630) 513-6058 jecinstc@aol.com

Youth

Erik Swenson (630) 513-1672 eswenson@d303.org

Chairpersons of Administrative Committees

Finance

Biff Staples (630) 584-5283 bstaples@ats.bwauto.com

Lay Leadership

Pastor Ronni Verboom (630) 584-0441 . rverboom@bakermemorialchurch.org

Staff-Parish Relations

Debbie Conterato (630) 232-7519 dcontera@ballhort.com

Lay Members of Annual Conference

Ben Adams (630) 377-6912 werbanks@prodigy.net
Debbie Conterato (630) 232-7519 dcontera@ballhort.com
Kim Starr (630) 584-1762 KimberlyAnnStarr@sbcglobal.net

Sunday School Superintendent

Gina Armstrong (630) 584-6905 gmarmstrong@smartgate.com

Church Treasurer

JoAnn Poole (630) 584-6987 jp3m13@comcast.net

President of Board of Trustees

John Fell (630) 584-4687 chgosprtmn@sbcglobal.net

President of United Methodist Men

Rick House (630) 262-3921 brhouse@mchsi.com

President of United Methodist Women

Judy Schlarb (630) 584-2181 jlschlarb1939@sbcglobal.net

Professional Staff*Director of Administrative Ministries*

Jan McPeak (630) 584-3431 info@bakermemorialchurch.org

Director of Music Ministries

Jeff Hunt (630) 584-4251 mmsdir1@aol.com

Assistant Pastor for Youth Ministries

Pastor Rich French (630) 584-5736 rfrench@bakermemorialchurch.org

Associate Pastor for Christian Education Ministries

Pastor Eunbae Doh (630) 444-1799 edoh@bakermemorialchurch.org

Senior Pastor

Pastor Ronni Verboom (630) 584-0441 rverboom@bakermemorialchurch.org