

# Baker Memorial United Methodist Church

Church Council Meeting Agenda  
May 18, 2006 at 7:00 p.m. in the Wiley Hall

*Baker Memorial United Methodist Church is a welcoming Community of Faith empowered by the Holy Spirit. We seek to Glorify God by:*

- *celebrating His gifts,*
- *helping each other become disciples of Jesus Christ, and*
- *serving His people and Kingdom in Christian Love.*

- I. Welcome**
- II. Devotions** ..... *Loretta Wilson*
- III. Presentation of the Minutes of the meeting of April 27, 2006**
- IV. Stewardship Moment** ..... *Doug Ruth*
- V. Discussion about Budgeting for 2007** ..... *Biff Staples*
- VI. Reports of and Items from our Seven Ministry Teams**
  - A. Christian Education ..... *Meg Bingham*
  - B. Evangelism ..... *Sandie Benhart*
  - C. Mission and Outreach ..... *Ben Adams*
  - D. Parish Life ..... *Loretta Wilson*
  - E. Worship and Spiritual Growth ..... *Jean Cole*
  - F. Year-Round Stewardship ..... *Doug Ruth*
  - G. Youth ..... *Erik Swenson*
- VII. Reports of and Items from other ministries of our parish**
  - A. United Methodist Men ..... *Rick House*
  - B. United Methodist Women ..... *Judy Schlarb*
- VIII. Reports of and Items from our Administrative Committees and Boards**
  - A. Committee on Lay Leadership ..... *Pastor Ronni Verboom*
  - B. Committee on Staff-Parish Relations ..... *Debbie Conterato*
  - C. Board of Trustees ..... *John Fell*
  - D. Committee on Finance ..... *Biff Staples*
- IX. Additional items from council members, parishioners, and others in attendance**
- X. Review of Action Items**
  - A. Selecting a council member to present a devotion at the June meeting
  - B. Other action items from this meeting
- XI. Church Council meeting announcements**
  - A. Thursday, June 15, 2006 at 7:00 p.m. in Wiley Hall
  - B. No meeting in July.
  - C. Thursday, August 17, 2006 at 7:00 p.m. in Wiley Hall
- XII. Sharing Joys and Concerns**
- XIII. Closing Prayer**

*Adjournment by 9:00 p.m.*

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# Church Council Update

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A Monthly Newsletter for the Church Council of Baker Memorial United Methodist Church

May 2006

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## **From Mark's desk . . .**

*In order for the council to give adequate consideration to the missional purpose of the local church, it is recommended that the first agenda item at each meeting be related to its ministries of nurture, outreach, and witness. The administrative and supportive responsibilities of the church will then be given consideration.*

—¶252.3b, The Book of Discipline of  
The United Methodist Church, 2004

Our parish operates under the *Church Council* system. That is, we have a single one governing board working under our Charge Conference.

We were under a similar system of governance (then called the *Administrative Council*) when I joined our church in 1990. But after a few years, we voted to split into two bodies: The *Council on Ministries*, which would be responsible for the ministerial governance, and the *Administrative Board*, which would be responsible for the budgeting and other “administrative” functions. The reason? It had come to pass that “administrative” reasons were governing our “ministerial” decisions, when we wanted it to be the other way around.

**Our next meeting will be  
Thursday, May 18, 2006 at  
7:00 p.m. in Wiley Hall.**

In 2000, we voted to return to the *Church council* system (as it was named by the 2000 *Book of Discipline*) so all the decisions could be made under one body. But the concern about still existed. So in our agendas, we always begin with the reports of the Seven Ministry Teams and other church ministries, and then move to the administrative—chiefly *financial*—issues.

This month, we are going to break that pattern.

Biff Staples, the chairperson of the Committee on Finance, sent me an e-mail last week. He wrote:

*In the next Church Council meeting we would like to take a few minutes to discuss and pass out the forms for the 2007 budgets to all the committees. The goal is to get this process started early and allow the teams to “dream” about what they really need to get their jobs done. We hope that they can get the completed forms back to Joann by July.*

Biff and I agreed to place this on our agenda early in the meeting. In doing so, the intent is not to let the “money” drive our decisions about our mission, but to let our mission drive our decisions about the money.

With God's help, let this be so!

Your thoughts and comments are always welcome.

## **Agendas & Packets**

If you cannot be at a Church Council meeting and wish to have an item placed on the agenda, e-mail it to Mark Armstrong at [mdarmstrong@smartgate.com](mailto:mdarmstrong@smartgate.com) at least seven days prior to the meeting date. Any documents submitted will be included in the agenda packet.

## **Meeting Schedule**

The meeting schedule for the remainder of the year is as follows:

Thursday, June 15, 2006 at 7:00 p.m. in Wiley Hall

No meeting in July

Thursday, August 17, 2006 at 7:00 p.m. in Wiley Hall

Thursday, September 21, 2006 at 7:00 p.m. in Wiley Hall

Thursday, October 19, 2006 at 7:00 p.m. in Wiley Hall

Thursday, November 16, 2006 at 7:00 p.m. in Wiley Hall

No meeting in December

## **Web Site of the Month**

The Marcy-Newberry Association, Inc. (<http://www.marcy-newberry.org/>) is a source of United Methodist mission located in Chicago. Our parish has supported this program for years, and many of us know the name; but even the most experienced of us will be pleasantly surprised by the breadth and scope of their work.

And if you want to waste a little time: from The A-Team to Zoom!, Retro Junk (<http://www.retrojunk.com>) has information about lots of old TV shows, commercials, and other stuff that will make you sit and say, "I can't believe I used to waste so much time in front of the TV!" (Irony intended, of course!).

*If you have a favorite web site, submit it to [mdarmstrong@smartgate.com](mailto:mdarmstrong@smartgate.com).*

## BAKER MEMORIAL UMC CHURCH COUNCIL MEETING

April 27, 2006 7:00 PM WILEY HALL

Members present: Gina Armstrong, Biff Staples, Doug Ruth, Mark Armstrong, Pastor Ronni Verboom, Jayne Scales, Tom Trengove, Jan McPeak, Ben Adams, Jeff Hunt, Jean Cole, Debbie Conterato, Sandie Benhart, Rick Carlson, Evan Dutmer, Joan Arteberry-Zavitz, Loretta Wilson.

Others present: John Hemingway,

Members absent: Vic Temple, Margie Voll, Betty Erikson, Meg Bingham, Erik Swenson, Kim Starr, JoAnn Poole, John Fell, Rick House, Judy Schlarb, Pastor Rich French, and Pastor Eunbae Doh.

NOTE: Please send information to the Church Office by e-mailing it to:

Joanne Surratt at: [Carillon@bakermemorialchurch.org](mailto:Carillon@bakermemorialchurch.org)

and

Jan McPeak at [info@bakermemorialchurch.org](mailto:info@bakermemorialchurch.org)

Chairperson Mark Armstrong called the meeting to order at 7:00 p.m.

Rick Carlson led the council in an invocation.

The minutes of March 16, 2006 meeting were reviewed and approved with no changes.

**Stewardship Moment:** Doug Ruth spoke about Stewardship Principles for Keys to Developing a Strategy.

### Reports of Seven Ministry Teams:

**Christian Education (Gina Armstrong for Meg Bingham)** Vacation Bible School is set up under the direction of Marty Jacobsen; there are sign-ups for helpers between services. Summer Sunday School will have kids in age classes, not one group. Teachers are being sought for that also.

**Evangelism (Sandie Benhart)** The church brochures are done and 2,500 were printed. They will be distributed on Sunday, and members are asked to take extra and pass them on to people without a church home. Visitor parking signs are ready which will allow for clearer delineation of visitor spaces. A map of parking areas is being drawn up for distribution.

**Mission & Outreach (Ben Adams)** Gary Johnson came to speak to the team about the situation in Darfur, Sudan, which is compared to the genocide in Rwanda. He urged people to get involved and asked for prayers about such issues as Darfur and Immigration Policy. The Team raised \$220.00 at the last Wednesday evening dinner for a North Korea mission project. The Team has started a Furniture Drive, and the church garage is already full. Other organizations (i.e. developmentally disabled adults) have expressed interest in tapping into our furniture, and this is a rather successful outreach at this time. We received "thank yous" from the Shepherds in Mongolia, Tri-City Family Services, and the Shelter Assistance program for our donations to them.

**Parish Life (Loretta Wilson)** Potluck Sign up went well. There will be a family Paddlewheel Boat Ride on May 20, 6-8 pm. On June 3, there is a church outing to the Kane County Cougars Game (great seats available) and fireworks after the game. A canoe trip and an all church picnic are being planned, with future information in *The Carillon*.

**Worship & Spiritual Growth (Jean Cole)** Jean Cole reported that the Toddler Tote Trees are in place at the sanctuary doors with bags of “things-to-do” for little parishioners. Church banners at the altar have been reworked to go up and down easier with new hardware. New pew racks have been chosen and will be ordered soon.

**Year-Around Stewardship (Doug Ruth)** Doug Ruth reported pledges for the first quarter are at 104%. He noted that two families fulfilled their pledge with a transfer of stock, which benefits all parties. Their “Dream Team” has met; it will meet once every two weeks for now. They are looking into a long range needs/wish list for the future and a plan for how to implement. They will work with all Ministry Teams.

**Youth (Evan Dutmer for Erik Swenson)** The Team is meeting regularly with a larger group of youth coming. The Confirmation Retreat this weekend; prayers were asked for all the adults and confirmands spending time together to further their walk with God.

#### Reports of other ministries

**United Methodist Men (Rick Carlson for Rick House)** The Golf Ministry has 35 people signed up. They would like to have info on newer members to extend an invite to golf.

**United Methodist Women (Gina Armstrong reporting for Judy Schlarb)** The UMW is working on the *Treasures of the Heart* Tea on May 6th. Baskets are being assembled by Circles and others for the Live Auction. Proceeds from the Tea will go to Rosecrance. Marcy-Newberry was given \$2,000.00.

#### Reports of Administrative Committees and Boards

**Staff-Parish Relations (Debbie Conterato)** Staff-Parish is working on two projects: a new review process for staff evaluation, and updating the procedure manual.

**Lay Leadership (Pastor Ronni Verboom)** Lay Leadership will meet May 4 to fill empty spaces on Ministry Teams.

**Trustees (Pastor Ronni Verboom for John Fell)** The water leak damage repair is almost complete. Insurance covered it all well. They are looking for mechanical drawings of rooms to add to the State of the Building Report. A stained Glass company contacted us, regarding a 2001 quote of \$98,000.00, which will be investigated. The Trustees asked that anyone who had reports of work done in church over the years to forward these to John Fell. John Hemingway reported that he would ask Judy, who has the minutes for the past three years. Pastor Ronni Verboom spoke of the new Baker hall floor, and the need to recarpet the west end; maybe someone can help with this? The re-keying of the church doors is underway. Office hours are set Monday to Friday 9 - 4:30; Saturday 9 – 12:00 and Sunday 8 – 1:00. This info and how to get into church at other times will be published in *The Carillon*.

**Finance (Biff Staples)** The first quarter came out with a good cash flow. We received back money owed us from IRS, thanks to the diligent work of Joanne Poole.

### Additional Items

John Hemingway was here from Endowment Committee. He handed out info on the Endowment Fund – its function, and focus. It is to create funds that can be made available each year for future needs. “A focus on abundance – not on scarcity.”

Jeff Hunt spoke of Haydn’s Mass being offered as a community performance this Sunday afternoon. Col. Baker’s piano has been refurbished and is in the sanctuary right now, thanks to donations from the Norris Foundation and the Collins Family.

Pastor Ronni Verboom reported that we are seeking the donation of a new lawn mower – 36” wide – riding or push mower. Also a weed whacker is needed.

Loretta Wilson agreed to present a devotion at the May meeting of the Church Council.

### Meeting Announcements

The Church Council will meet on Thursday, May 18, 2006 at 7:00 p.m. in Wiley Hall.

The Church Council will meet on Thursday, June 15, 2006 at 7:00 p.m. in Wiley Hall.

### Sharing Joys and Concerns

Joys:           The *Large Church Initiative* attended by some staff, who found it very meaningful.  
Trish Lingo will graduate with high honors from Aurora University.

Concerns: Tom Walker continues to recover from heart valve replacement, and remains in hospital.  
Pastor Rich French’s father had successful colon surgery.  
Loretta Wilson’s new born nephew has heart with health problems.  
Don Baldwin, father of Jayne Scales, has lung cancer.  
The Taylor University student, from St. Charles, who died in a van crash in Indiana.

### Closing Prayer

Mark Armstrong closed the meeting with prayer.

The meeting adjourned at 8:23 p.m.

Respectfully submitted,

Jayne Scales

## *Church Council Membership*

### **Chairperson**

Mark Armstrong . . . . . (630) 584-6905 . . . . . [mdarmstrong@smartgate.com](mailto:mdarmstrong@smartgate.com)

### **Vice Chairperson (Lay Leader)**

Rick Carlson . . . . . (630) 879-8789 . . . . . [carlson.r@sbcglobal.net](mailto:carlson.r@sbcglobal.net)

### **Recording Steward**

Jayne Scales . . . . . (630) 377-0089 . . . . . [jmarie55@comcast.net](mailto:jmarie55@comcast.net)

### **Members at Large**

Joan Arteberry Zavitz . . . . . (630) 584-0904 . . . . . [jarteber@hotmail.com](mailto:jarteber@hotmail.com)

Vic Temple . . . . . (630) 377-3110 . . . . . [ginvictemp@aol.com](mailto:ginvictemp@aol.com)

Evan Dutmer . . . . . (630) 584-2031 . . . . . [sosal58rbi@hotmail.com](mailto:sosal58rbi@hotmail.com)

Margie Voll . . . . . (630) 377-8120 . . . . . [johnavoll@comcast.net](mailto:johnavoll@comcast.net)

Tom Trengove . . . . . (630) 762-0379 . . . . . [tomt@mail.lemont.k12.il.us](mailto:tomt@mail.lemont.k12.il.us)

Betty Erickson . . . . . (630) 584-6183 . . . . . [n9yfc@aol.com](mailto:n9yfc@aol.com)

### **Chairpersons of Ministry Teams**

#### *Christian Education*

Meg Bingham . . . . . (630) 584-1612 . . . . . [mbingham@sbcglobal.net](mailto:mbingham@sbcglobal.net)

#### *Evangelism*

Sandie Benhart . . . . . (630) 513-1134 . . . [sandra.benhart@encompassins.com](mailto:sandra.benhart@encompassins.com)

#### *Mission and Outreach*

Ben Adams . . . . . (630) 377-6912 . . . . . [werbanks@prodigy.net](mailto:werbanks@prodigy.net)

#### *Parish Life*

Loretta Wilson . . . . . (630) 513-5962 . . . . . [ltreeman@earthlink.net](mailto:ltreeman@earthlink.net)

#### *Stewardship*

Doug Ruth . . . . . (630) 513-9627 . . . . . [dougandcathie@sbcglobal.net](mailto:dougandcathie@sbcglobal.net)

#### *Worship and Spiritual Growth*

Jean Cole . . . . . (630) 513-6058 . . . . . [jecinstc@aol.com](mailto:jecinstc@aol.com)

#### *Youth*

Erik Swenson . . . . . (630) 513-1672 . . . . . [eswenson@d303.org](mailto:eswenson@d303.org)

### **Chairpersons of Administrative Committees**

#### *Finance*

Biff Staples . . . . . (630) 584-5283 . . . . . [bstaples@ats.bwauto.com](mailto:bstaples@ats.bwauto.com)

#### *Lay Leadership*

Pastor Ronni Verboom . . . . . (630) 584-0441 . [rverboom@bakermemorialchurch.org](mailto:rverboom@bakermemorialchurch.org)

#### *Staff-Parish Relations*

Debbie Conterato . . . . . (630) 232-7519 . . . . . [dcontera@ballhort.com](mailto:dcontera@ballhort.com)

**Lay Members of Annual Conference**

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**Sunday School Superintendent**

Gina Armstrong . . . . . (630) 584-6905 . . . . . [gmarmstrong@smartgate.com](mailto:gmarmstrong@smartgate.com)

**Church Treasurer**

JoAnn Poole . . . . . (630) 584-6987 . . . . . [jp3m13@comcast.net](mailto:jp3m13@comcast.net)

**President of Board of Trustees**

John Fell . . . . . (630) 584-4687 . . . . . [chgosprtmn@sbcglobal.net](mailto:chgosprtmn@sbcglobal.net)

**President of United Methodist Men**

Rick House . . . . . (630) 262-3921 . . . . . [brhouse@mchsi.com](mailto:brhouse@mchsi.com)

**President of United Methodist Women**

Judy Schlarb . . . . . (630) 584-2181 . . . . . [jlschlarb1939@sbcglobal.net](mailto:jlschlarb1939@sbcglobal.net)

**Professional Staff**

*Business Manager*

Jan McPeak . . . . . (630) 584-3431 . . . . . [info@bakermemorialchurch.org](mailto:info@bakermemorialchurch.org)

*Director of Music Ministries*

Jeff Hunt . . . . . (630) 584-4251 . . . . . [mmsdir1@aol.com](mailto:mmsdir1@aol.com)

*Assistant Pastor for Youth Ministries*

Pastor Rich French . . . . . (630) 584-5736 . . . . . [rfrench@bakermemorialchurch.org](mailto:rfrench@bakermemorialchurch.org)

*Associate Pastor for Christian Education Ministries*

Pastor Eunbae Doh . . . . . (630) 444-1799 . . . . . [edoh@bakermemorialchurch.org](mailto:edoh@bakermemorialchurch.org)

*Senior Pastor*

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